

ACEP Certification Program CE Provider Application Information

To renew ACEP certification, those who are ACEP certified must complete 12 units of continuing education in ACEP-approved EP courses, **including 2 units on ethics**, for each two-year renewal period. **Any presentation given at an ACEP conference that has CE credit counts toward this 12-hour requirement.**

In addition, presenters may apply to become an ACEP CE provider for their courses taught independently of ACEP conferences. These courses will be listed in a special section of the ACEP website to help you attract participants. Below is the application to become a provider of these ACEP CEs.

While the certification training program provides a basic foundation in EP, the continuing education requirement encourages certified practitioners to continuously expand their competence and proficiency. ACEP CE providers build on these foundational elements through offering more advanced training in the broad array of energy therapies developed and taught in our many-faceted ACEP community, as well as ways of responsibly applying those methods to specific issues and populations.

Eligibility Requirements

1. Current ACEP certification (either DCEP or CEHP) or approval as a provider of CEs from another organization. Final determination regarding approval as an ACEP provider rests with the Certification Committee.
2. Demonstration of excellence in teaching. Evaluations from presentations at ACEP that have received high ratings (4.5 and above) qualify. CE provider applicants who have not presented at ACEP conferences may submit evaluations of equivalent excellence from teaching provided in other settings.

Presentation Requirements

1. Provide attendees with a printed and/or digital certificate of attendance.
2. Submit course evaluations with composite sheets to the ACEP certification program coordinator upon application for renewal of providership.
3. Encourage the growth of ACEP and the certification program by handing out ACEP membership application forms and certification brochures at each training provided independently of ACEP conferences. These brochures are available free of charge. Request them at acep@energypsych.org.
4. Relevance of subject matter to the scope of energy psychology (*working with biofields, chakras, meridians or related aspects of the human vibrational matrix*).

At this time ACEP will not be co-sponsoring any other types of CEUs (e.g. APA, NASW, NBCC) for your workshop. This application is only for ACEP CE's for DCEP and CEHP re-certification

Fee - \$100 per two-year period.

Updated 1/17/09

ACEP Certification Program
Continuing Education Provider Application Form

Provider's name: _____ Email: _____

Address: _____ Date of Request: _____

_____ Home Phone: _____

State/Province _____ Zip/Postal Code _____ Office Phone: _____

Country: _____ Cell Phone: _____

Course Information

For each course you are planning to award ACEP CE credit, please send in the following information in digital format to acep@energypsych.org

(Please note the **Paperwork Reduction** section below):

1. Introduction (purpose and rationale)
2. Presentation Content Outline
3. Three Learning Objectives per day of training
4. Evaluation Form
5. Bibliography of at least three books
6. Number of hours of actual teaching (NOT counting breaks and lunch).

If you develop a new course during any two-year providership period, that course information needs to be submitted with your ACEP CE Providership Renewal form.

Paperwork Reduction Notice

If you have previously been granted continuing education credits for any course from another professional organization that approves continuing education, please scan that paperwork plus your authorization notice in lieu of the above "Course Information" and submit the electronic files to acep@energypsych.org.

Demonstration of Excellence in Teaching

Please include ACEP conference feedback forms showing your ratings or any equivalent evaluation of your teaching expertise.

Accountability and Integrity

The ACEP Certification Committee reserves the right to require modifications of any program it deems to have questionable relevance or quality, and to disallow any course that it determines would compromise the integrity of the Certification program.

Fee: \$100 for two-year period.

__ MasterCard __ Visa Card #: _____ Exp.Date: _____

Name as it appears on card: _____

Signature: _____

Credit card billing address: _____

__ Check payable to ACEP.

All payments from outside of North America must be via credit card.

ACEP, 349 W. Lancaster Ave, Suite 101, Haverford, PA 19041 USA

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